**PAPER TITLE
First Name Last name 1; First Name Last name 2; First Name Last name3;**

1name of organization, City, Country

2name of organization, City, Country

3 name of organization, City, Country

**Abstract (500 words)**

Abstracts should contain no more than 500 words. Write concisely and clearly. The abstract should reflect only what appears in the original paper.

***Keywords (up to 5)***

**PAPER TITLE**

**Abstract**

Abstracts should contain no more than 500 words. Write concisely and clearly. The abstract should reflect only what appears in the original paper.

***Keywords:***

1. **Introduction**

This template provides authors with most of the formatting specifications needed for preparing their paper/abstract submission. Margins, column widths, line spacing, and type styles are built-in and examples of type styles used are provided throughout and identified in italics within parentheses.

1. **Main Body of the Paper**

This should include the various sections and subsections of the paper. Figures and Tables should be included as part of the manuscript and not at the end.

The paper should not be longer than 10 pages including the title page, main body, tables, figures and references.

*Formatting the paper*

Papers should be 1.15 line spacing throughout. Font to be used for the Title of the paper in the Title page should be in capital letters, centered, bold, and Times New Roman 14-point font. The font to be used for the Abstract and Main Body of the Paper should be Times New Roman 12- point font.

The page size should be A4 formatting. 2.5cm margins should be used on all sides (left, right, top, bottom).

Endnotes, Headers or Footers should not be used.

* 1. **Sub-titles and Sub Sub-titles**

Titles in the abstract and main body should be left justified, bold, Times New Roman 14-point font, and each major word should be capitalized.

Subtitles in the main body should be left justified, italic, Times New Roman 12-point font, and only the first letter of the first word should be capitalized.

Sub sub-titles should be avoided unless absolutely necessary. If they are to be included they should be left justified, italic, Times New Roman 12-point font, and only the first letter of the first word should be capitalized.

1. **Tables and Figures**

All Tables, Figures (charts, diagrams and line drawings) should be included as part of the manuscript. Supply clear captions for all tables and figures.

* Tables/figures should be no more than a single page each.
* The font to be used in a table/figure is 9pt Times New Roman bold.
* Captions for figures and tables must be placed below the table/figure

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**Table 1.** Table of...

Insert Figure

**Figure 1.** Figure Caption

**References**

References to other publications must be in **APA** style and carefully checked for completeness, accuracy and consistency.